

Apiary General Conditions in Western Australia

The official manual of apiary authority Conditions for the use of apiary authorities granted under the *Conservation and Land Management Act 1984* (CALM Act) by the Department of Biodiversity, Conservation and Attractions (DBCA).

Effective from 15 August 2022.

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The General Conditions for using apiary authorities on Crown Land was prepared by the Tourism and Concessions Branch in the Department's Parks and Wildlife Service. The Conditions apply to apiary authorities granted under the CALM Act.

If you have any queries about your apiary authority or any licensing policies, operations or developments associated with apiary, DBCA would be pleased to answer them for you. We also welcome any feedback you have on these Conditions. Please contact DBCA via email: apiary@dbca.wa.gov.au or telephone: 9219 8420 or through DBCA's office, details are listed in Section 17.

The recommended reference for this publication is:

The Department of Biodiversity, Conservation and Attractions, 2019, General Conditions for using Apiary authorities on Crown Land in Western Australia.

Please note: URLs in this document which conclude a sentence are followed by a full point. If copying the URL, please do not include the full point.

The department recognises that Aboriginal people are the Traditional Owners of the lands and waters it manages and is committed to strengthening partnerships to work together to support Aboriginal people connecting with, caring for and managing country.

Contents

| 2 Introduction to Apiary Authorities | 5 |
|---|----|
| 2.1 What are the General Conditions and why do I need to abide by them? | 5 |
| 2.2 Vested body, joint vesting and joint management | 5 |
| 2.3 DBCA responsibilities | 5 |
| 2.4 Management plans as guidelines for licensing | 6 |
| 2.5 Understanding the General Conditions | 6 |
| 3 Frequently Asked Questions | 7 |
| 3.1 What is an apiary authority? | 7 |
| 3.2 When do I need an apiary authority? | 7 |
| 3.3 How do I apply for an apiary authority to access a site on certain Crown lands? | 7 |
| 3.4 Why does DBCA grant apiary authorities? | 8 |
| 3.5 Apiary sites on Local Government Authorities or crown land managed by another government agencies | 8 |
| 3.6 Apiary on Private Property (Freehold) | 8 |
| 3.7 Apiary fees and DBCA charge apiary fees? | 8 |
| 3.8 Fee waivers | 9 |
| 3.9 Clearing Vegetation | 9 |
| 3.10 Apiary sites within Public Drinking Water Supply Areas | 9 |
| 4 <u>Definitions</u> | 9 |
| 4.1 Interpretation | 10 |
| 5 General Conditions | 11 |
| 5.1 Compliance with laws | 11 |
| 5.2 Access, Records and Reports | 11 |
| 5.3 Employees, agents and contractors | 12 |
| 5.4 Indemnity and release | 12 |
| 5.5 Insurance | 13 |
| 5.6 Rights reserved | 13 |

| 5.7 No Agency | 13 |
|---|----|
| 5.8 Reporting incidents | 13 |
| 5.9 Fees and fee waivers | 14 |
| 5.10 Transfer of apiary sites | 14 |
| 5.11 Cancellation of apiary sites | 14 |
| 5.12 Notice of default | 14 |
| 6 Operations Related | 14 |
| 6.1 Dealings with CALM Act land | 14 |
| 6.2 Vehicles | 15 |
| 6.3 <u>Directions</u> | 15 |
| 6.4 Notification | 15 |
| 6.5 Signage | 16 |
| 6.6 Access tracks | 16 |
| 6.7 Fire management, fire breaks and bee smokers | 16 |
| 6.8 Disease risk areas, dieback and green card training | 16 |
| 6.9 Water Supply | 17 |
| 6.10 Abandoned and Illegally Placed Hives | 17 |
| 6.11 Clean Up | 17 |
| 7 Apiary site assessment | 18 |
| 7.1 Assessment Criteria | 18 |
| 7.2 Separation Distances | 18 |
| 8 Clearing Vegetation – Department of Water and Environmental Regulation (DWER) | 18 |
| 8.1 Clearing Permits | 18 |
| 9 Department of Primary Industries and Regional Development | 19 |
| 9.1 Beekeeper Registration | 19 |
| 9.2 Hive Signage | 19 |
| 10 Apiary authorities within Public Drinking Water Supply Areas (PDWSAs) | 19 |

| 11 Apiary authorities within Pastoral Leases | 19 |
|---|----|
| 11.1 Applying for an apiary site on a pastoral lease | 19 |
| 11.2 Pastoral lessee contact details | 19 |
| 12 Apiary authorities within Mining or Petroleum Titles | 20 |
| 13 State Barrier Fence | 20 |
| 14 Apiary authorities on land leased to the Department of Defence | 21 |
| <u>15 Weeds</u> | 21 |
| 16 Cane Toads | 21 |
| 17 Camping | 21 |
| 18 Contacts | 22 |

1 Introduction to Apiary Authorities

1.1 What are the General Conditions and why do I need to abide by them?

These General Conditions apply to all apiary site authorities granted under the *Conservation and Land Management Act 1984* (CALM Act) and the Conservation and Land Management Regulations 2002 (CALM Regulations) by the Department of Biodiversity, Conservation and Attractions (DBCA).

Apiary authorities, which may be in the form of a permit or a licence, are the legal authority that allow beekeepers to access CALM Act land and certain Crown land for the purpose of apiary activities. Apiary authorities are approved and granted in accordance with Part 8A of the CALM Regulations. The Director General of DBCA, with the approval of the Minister for Environment (the Minister), may grant apiary authorities to individuals and companies. Beekeepers must abide by the Conditions of their authority as well as the General Conditions outlined in this document.

The General Conditions are designed to:

- conserve the natural and other values of land that is subject to apiary activities;
- minimise and manage impacts of apiary activities;
- clearly outline the requirements and responsibilities of Apiary Authority Holders, including for biosecurity; and
- assist DBCA in managing access to land.

The General Conditions have been developed in consultation with the apiary industry and the Department of Primary Industries and Regional Development (DPIRD), which manages biosecurity.

1.2 Vested body, joint vesting and joint management

The Conservation and Parks Commission is the body in which WA's conservation reserves and State forest are vested. Some of these lands and waters are vested and/or managed with a joint responsible or joint management body, such as with an Aboriginal body corporate.

The Commission is established under Section 18 of the CALM Act and is the vesting body of the vast majority of the State's conservation estate. The Commission has vested in WA's national parks, conservation parks, nature reserves, State forest and timber reserves, marine parks, marine nature reserves and marine management areas. The Commission has a number of functions that are defined in the Act.

Some CALM Act areas are jointly vested with other agencies or may be jointly vested and/or managed with an Aboriginal corporation. In these cases, decision-making takes place through a joint management body. In some cases, the land is subject to a Section 8A joint management agreement whereby the land is owned or vested in a different body, such as an Aboriginal body corporate, but the provisions of the CALM Act are applied to that land.

1.3 DBCA responsibilities

The Department of Biodiversity, Conservation and Attractions manages WA's conservation estate, including national parks, marine parks, conservation parks and state forest, to conserve Western Australia's biodiversity, cultural and natural values, and recreation experiences for the community.

The department is responsible for managing more than 31 million hectares of lands and waters vested in the Commission and/or joint responsible body and for on-ground management of 89.1 million hectares of unallocated Crown land and unmanaged reserves. The department manages this land on behalf of the people of WA. Management of land under the CALM Act and CALM Regulations is under the direction of the Minister for Environment and the Commission, and where jointly vested or

managed, under the direction of the joint responsible or joint management body. All the department's land management activities on CALM Act land are derived from management plans prepared by the Commission and/or joint responsible body and/or joint management body through the department. Where there is no management plan in place, management is conducted as necessary or compatible operations as defined under the CALM Act.

The department has a responsibility to protect and conserve the value of the land to the culture and heritage of Aboriginal persons, in particular from any material adverse effect. Operators are asked to be aware of these legislative provisions and to keep in mind that some Aboriginal sites (such as rock art sites) may be of particularly high cultural value or sensitivity and may be restricted or subject to specific cultural protocols or entry Conditions. Information about the Aboriginal heritage for a particular area can best be obtained through consultation with the relevant Aboriginal people such as registered native title claimants or native title holders.

The department also manages Rottnest Island, Kings Park and Botanic Garden, Bold Park and Perth Zoo under separate legislation and under the direction of relevant authorities.

DBCA collaborates closely with the community and other organisations such as the Department of Primary Industries and Regional Development, the Department for Planning, Lands and Heritage, local government authorities and the Bee Industry Council of Western Australia (BICWA) to ensure regulatory and management practices are complementary.

1.4 Management plans as guidelines for licensing

Management plans guide DBCA's management of parks and reserves. Plans are prepared by the Commission in consultation with the community and have the objective of achieving or promoting the purpose for which land is reserved.

Such plans may be prepared for either an individual park, such as Serpentine National Park Management Plan, or a region, such as the South Coast Region Management Plan. Management plans provide guidelines for assessing and granting apiary authorities. As CALM Act land must be managed in accordance with management plans (and their management is subsequently monitored and audited by the Commission), the Director General can only grant an apiary authority when it is consistent with the relevant management plan.

Management plans for terrestrial or marine parks and reserves can be downloaded from the DBCA website at https://www.dpaw.wa.gov.au/parks/management-plans.

1.5 Understanding the General Conditions

Conditions are presented under major headings and begin with (a), (b), (c), (i), (ii), (iii) etc.

All other statements outlined throughout this document are provided as additional information that beekeepers will find useful when operating apiaries on certain crown land.

Beekeepers must be aware of, understand and abide by all Conditions of their apiary authority by following the below steps.

- 1. Read and understand the General Conditions that apply to all beekeepers in Section 4 General Conditions.
- 2. Read and understand specific issues and extra Conditions that apply to Crown land and are also relevant to your apiary site.
- 3. Read and understand Conditions that may pertain to a specific apiary authority.

2 Frequently Asked Questions

2.1 What is an apiary authority?

An apiary authority provides approval to access a site on certain Crown lands for the purpose of apiary. Apiary authorities are granted in accordance with Part 8, Division 1 and 2 of the CALM Act.

Licenses are issued for sites that are located on the following land tenures:

- national park
- conservation park
- nature reserve

Permits are issued for apiary sites on the following land tenures:

- state forest
- timber reserve
- wilderness areas
- unallocated crown land

2.2 When do I need an apiary authority?

Beekeepers are required to make application to DBCA when proposing to place hives on certain Crown lands.

Crown lands that require an apiary authority include the following: national parks, conservation parks, nature reserves, state forest, timber reserves, pastoral leases, mining tenements and unallocated Crown land.

DBCA does not issue apiary authorities on Crown lands vested with local government authorities or Crown land that is vested with other government departments/agencies or is unmanaged. Permission is required from the relevant local government authority or department/agency to access these lands.

DBCA does not issue apiary authorities on private (freehold) land. Permission is required from a private landholder to place hives on their land.

2.3 How do I apply for an apiary authority to access a site on certain Crown lands?

Beekeepers are responsible for finding suitable locations and visiting proposed sites to ensure there is access and suitable flora.

When applying for a site, applicants must supply the following information via the online apiary system:

- 1. GPS coordinates for proposed sites and a photo of the site.
- 2. Information on estimated vegetation clearing required to place hives on the site.
- 3. Payment details.
- 4. Public Liability Insurance certificate covering \$10 million.
- 5. Certificate of Registration as a beekeeper from the Department of Primary Industries and Regional Development (DPIRD).
- 6. A Green Card and Disease Risk Area (DRA) permit if applying for sites within a disease risk area.
- 7. Images of the proposed apiary site.

Note: Beekeepers must also visit each site in person prior to submitting an application to ensure there is suitable access.

2.4 Why does DBCA grant apiary authorities?

Licensing is a mechanism that helps ensure sustainable use of WA's conservation estate. Apiary authorities are linked to legislation and support the department's corporate objectives, one of which is to generate social, cultural and economic benefits through the provision of a range of services that are valued by the community and are consistent with the principles of ecological sustainability. Authorities provide a mechanism for the department to implement these strategies by entering into formal relationships with the private sector to provide innovative and ecologically sustainable services.

In addition, licences provide a means for the department to manage and monitor land uses so that they are ecologically sustainable and equitable. This helps to ensure that the values of CALM Act land are maintained and that visitors can continue to visit and enjoy these areas. Licence charges generate revenue that contributes to the costs of conservation and management.

In addition to the general conditions, beekeepers must also abide to any additional conditions specified on the apiary authority. Beekeepers should be aware that nothing in the General Conditions prevents the Director General from adding to, cancelling, suspending, and otherwise varying the licence from time to time during the operation of the authority (see regulation 98 of the CALM Regulations).

2.5 Apiary sites on Local Government Authorities or crown land managed by another government agencies

Beekeepers wanting an apiary site located on Crown land that is vested with or under the management of a local government authority or management order with another government agency, will need to contact and make application to the managing authority.

DBCA are unable to grant apiary sites on land managed by other agencies if it is not managed as CALM Act land.

2.6 Apiary on Private Property (Freehold)

DBCA does not issue authorities for apiary sites located on private property. The tenure of this land is freehold. Beekeepers should be aware when applying for an apiary site that sites must be a minimum distance of 500 metres from a private property asset (houses, sheds etc.).

2.7 Apiary fees and DBCA charge apiary fees?

Fees are charged for apiary authorities. The fees contribute towards the cost of DBCA assessing, processing, approving, and managing apiary sites.

There is a non-refundable fee for each application that a beekeeper submits, and beekeepers can nominate 5 sites per application fee. If you apply for 15 sites, the application fee will be $$155 \times 3 = 465 . Apiary applications will not be processed unless payment details have been received.

Please note that fees are reviewed annually and are updated in the CALM Regulations. Please check the current fee listed in the CALM Regulations available at: www.legislation.wa.gov.au.

Beekeepers are invoiced annually for each apiary site in their authority (annual site fee). Annual site fees are subject to change, sites located in the southwest zone are charged \$120 per year and sites in the remote zone are charged \$60 per year. Beekeepers must nominate a month in which they are invoiced for apiary rental site fees, either December or July.

2.8 Fee waivers

DBCA will consider fee waiver applications on a case-by-case basis where apiary sites are affected by bushfires or other natural disasters that would impact an apiary for an extensive period. Fee waivers are subject to approval by the Director General or delegate, see Section 4.9. Beekeepers are required to make application for a fee waiver within 24 months of a bushfire. Fee waivers will not be granted after this period.

Fee waivers do not apply to felling, cutting, or removing any forest produce, carrying out any fire control or prevention activity, including the construction and maintenance of firebreaks and managed burning, doing anything that is required or permitted to be done under a management plan. as of 98I of the CALM Regulations.

2.9 Clearing Vegetation

if you need to clear any vegetation to place your hives you may be required to obtain a clearing permit or authorisation from the Department of Water and Environmental Regulation (DWER). The application form for a clearing permit is available on the DWER website, see Section 17.

The definition of clearing under the *Environmental Protection Act 1986* states:

clearing means —

- (a) the killing or destruction of; or
- (b) the removal of; or
- (c) the severing or ringbarking of trunks or stems of; or
- (d) the doing of any other substantial damage to, some or all the native vegetation in an area, and includes the draining or flooding of land, the burning of vegetation, the grazing of stock, or any other act or activity, that causes —
- e) the killing or destruction of; or
- (f) the severing of trunks or stems of; or
- (g) any other substantial damage to, some or all of the native vegetation in an area;

For more information on clearing vegetation contact DWER.

2.10 Apiary sites within Public Drinking Water Supply Areas

If an apiary site is located within a public drinking water supply area and has been approved by DBCA, the beekeeper must complete a form for the Water Corporation and submit to DBCA at apiary@dbca.wa.gov.au. The form is available at: Proposal to place beehives within a Public Drinking Water Source Area (dpaw.wa.gov.au) further information in section 9.

3 Definitions

In the General Conditions, unless the context otherwise requires the following definitions apply.

Apiary Authority Holder means a person or entity (includes companies and incorporated bodies and any employee associated with that person or entity) that holds an apiary licence or apiary permit. **Authorised Officer** is a person covered under section 102(1) of the CALM Act, appointed pursuant to sections 45 or 46 of the CALM Act.

CALM Act means the *Conservation and Land Management Act 1984* (CALM Act).

CALM Regulations means the Conservation and Land Management Regulations 2002 (CALM Regulations).

CALM Act land means land, or land and waters, to which the CALM Act applies, and includes caves and parts of caves on or under that land.

CALM Officer means a person appointed under sections 45 and 46 of the CALM Act.

charges mean any charge in relation to the use of CALM Act land as specified in the Regulations.

claims include claims, demands, actions, suits, and proceedings (whether under the law of contract, tort, a written law or otherwise).

Conditions means the Conditions set out in the General Conditions.

costs include damages, liabilities, losses, costs (including legal costs) and expenses (howsoever caused).

delegate means a person delegated a function of the Minister under section 133(1) of the Act, or a person to whom a function or functions of the CEO have been delegated under section 133(2) of the Act, as the case requires.

DBCA means the Department of Biodiversity, Conservation and Attractions.

Department means the Department of Biodiversity, Conservation and Attractions.

DFES means the Department of Fire and Emergency Services.

DPIRD means the Department of Primary Industries and Regional Development.

DWER means the Department of Water and Environmental Regulation.

Director General means the chief executive officer (CEO) of the Department of Biodiversity, Conservation and Attractions (the Department assisting the Minister in the administration of the CALM Act), or a delegate of the CEO.

district office means an office of the Department of Biodiversity, Conservation and Attractions.

district manager means the manager for the DBCA district and their delegate.

DRA means disease risk area.

fees mean those fees payable in respect of entry onto CALM Act land or in respect of operations, as specified in the Regulations and any other fees for which the CEO has power to levy.

General Conditions means the Conditions outlined in this document including any amendments made from time to time. The General Conditions apply to terrestrial reserves managed under the *Conservation and Land Management Act 1984 and certain Crown lands.*

licence means an apiary licence granted by the Director General under the Regulations.

permit means an apiary permit granted by the Director General under the Regulations.

Minister means the Minister administering the Act, or a delegate of the Minister.

vehicle means any mode of transport including but not limited to cars, buses, vessels, horses, cycles or motorcycles.

* Note. A reference to the 'CEO' in the Regulations is deemed to be a reference to the Director General of DBCA and any reference on any documents, brochures or signs referencing the Department of Conservation and Land Management, Department of Environment and Conservation or Department of Parks and Wildlife is deemed to be a reference to DBCA.

3.1 Interpretation

- a) A reference to anything that the Apiary Authority Holder shall or shall not do includes, where the context permits, the Apiary Authority Holder's employees, agents and contractors and passengers.
- b) The singular includes the plural and vice versa.
- c) A reference to any thing is a reference to the whole or any part of it and a reference to a group of things or persons is a reference to any one or more of them.
- d) If the Apiary Authority Holder consists of a partnership or joint venture, then:
 - i. an obligation imposed on the Apiary Authority Holder binds each person who comprises the Apiary Authority Holder jointly and severally;
 - ii. the act of one person who comprises the Apiary Authority Holder binds the other persons who comprise the Apiary Authority Holder;

- iii. a breach by one person who comprises the Apiary Authority Holder constitutes a breach by the Apiary Authority Holder;
- iv. a reference to a statute, ordinance, code or other law includes regulations and other instruments under it and consolidations, amendments, re-enactments or replacements of any of them;
- v. if a word or phrase is defined, other grammatical forms of that word or phrase have a corresponding meaning;
- vi. if the word 'including' or 'includes' is used, the words 'without limitation' are taken to immediately follow.

4 General Conditions

Conditions in this section apply to all apiary authorities and authority holders.

4.1 Compliance with laws

Conditions:

- a) The Apiary Authority Holder shall comply with all laws relating to the access and use of an apiary site, including but not limited to:
 - i. the CALM Act;
 - ii. the CALM Regulations;
 - iii. the Biodiversity Conservation Act 2016;
 - iv. the Biodiversity Conservation Regulations 2018;
 - v. the Biosecurity and Agriculture Management Act 2007;
 - vi. the Biosecurity and Agriculture Management (Identification and Movement of Stock and Apiaries) Regulations 2013;
 - vii. the Environmental Protection Act 1986;
 - viii. the Environmental Protection (Clearing of Native Vegetation) Regulations 2004; and
 - ix. any other Act, Regulation or By-laws.
- b) The Apiary Authority Holder shall arrange, pay for and maintain during the term of the licence all licences, certificates and authorities required by the Director General for the operation of the licence and shall present them to the Director General if requested.
- c) The Apiary Authority Holder shall arrange, pay for and maintain during the term of the apiary permit or licence their registration as a beekeeper with the Department of Primary Industries and Regional Development, and supply proof of registration to the Director General if requested.
- d) The Apiary Authority Holder shall comply with, and not contravene, the Conditions and restrictions set out in the General Conditions outlined in this document, as varied from time to time by the Director General, as well as to any additional Conditions on the apiary authority. The Apiary Authority Holder shall read any additional Conditions attached to the permit or licence in conjunction with this handbook.

4.2 Access, Records and Reports

- a) The Apiary Authority Holder shall carry a copy of the authority and the General Conditions (either in hard copy or electronic format) at all times while on CALM Act land or in the Apiary Authority Holder's vehicle so that the Apiary Authority Holder has reasonable access to the General Conditions and the authority Conditions to ensure compliance with them.
- b) If requested to do so, the Apiary Authority Holder shall provide, in a form determined by the Director General, information related to apiary activities associated with the apiary authority for the purposes of research and management.

4.3 Employees, agents and contractors

Conditions:

- a) The Apiary Authority Holder shall:
 - i. only employ or engage competent and qualified employees, agents and contractors in relation to the operations;
 - ii. fully inform all employees, agents and contractors employed or engaged in relation to the operations of the terms of the authority and these Conditions relevant to the operations and any other Conditions or restrictions applied to the authority;
 - iii. ensure that all employees, agents and contractors employed or engaged in relation to the operations of the authority comply with the terms of the authority, these Conditions and any other Conditions or restrictions relevant to the operations.
- b) In accepting the authority, the Apiary Authority Holder agrees that a breach by any employee, agent, or contractor of the Apiary Authority Holder of any of the terms, Conditions or restrictions imposed upon the licence shall constitute a breach by the Apiary Authority Holder and that the Apiary Authority Holder shall be vicariously liable for such breaches.
- c) Without the written approval of the Director General an Apiary Authority Holder shall not employ or engage an employee, agent, or contractor for operations on CALM Act land that has been convicted in the past 10 years of:
 - i. an offence under the CALM Act carrying a penalty of \$400 or greater;
 - ii. an offence under the CALM Regulations carrying a penalty of \$200 or greater;
 - iii. an offence under the *Biodiversity Conservation Act 2016* carrying a penalty of \$4000 or greater;
 - iv. an offence under the Biodiversity Conservation Regulations 2018 carrying a penalty of \$2000.

4.4 Indemnity and release

- a) If an apiary authority is granted:
 - i. the Apiary Authority Holder agrees to release the State of Western Australia and all its officers, agents, emanations and instrumentalities (collectively, "the State") from and in respect of any liability (in negligence or howsoever) the State would incur or would otherwise incur directly on account of being the owner of, or having the possession or control of, the area in relation to the activities that are the subject of this licence.
 - ii. subject to clause 4.4 b), the Apiary Authority Holder agrees to indemnify the State from, against and in respect of all loss, claims, lawsuits, proceedings, causes of action, damage, liability, costs, expenses, demands and the like suffered or incurred by or brought, made or alleged against the State to the extent caused or contributed by-
 - 1) any tortious, civil, or actionable wrong by or on behalf of the Apiary Authority Holder or any officer, employee, agent, contractor or their sub-contractor, or invitee of the Apiary Authority Holder; or
 - 2) the conduct of the Apiary Authority Holder or any of its employees, agents, contractors or sub-contractors in relation to the activities of the licence, but only to the extent that the relevant risk, hazard or danger (which caused or gave rise to, or related to, any such loss, claim, lawsuit, proceedings, cause of action, damage, liability, costs, expenses, demands or the like) was or should have been known by the Apiary Authority Holder taking into account all relevant factors including, to the extent such matters are relevant.
- b) The release in clause 4.4 a) i and indemnity in clause 4.4 a) ii, above will not apply to the extent that any claims, actions, demands, suits, proceedings, damages, liabilities, losses or costs made or brought against, suffered or incurred by the State are caused or contributed to by the State's own negligence, act, default or omission.

4.5 Insurance

Conditions:

- a) The Apiary Authority Holder shall at all times during the period of the authority maintain a policy of public liability insurance that covers the areas and operations allowed under the authority, in the name of the Apiary Authority Holder to the extent of its rights and interests, for a sum of not less than AU\$10 million.
- b) The Apiary Authority Holder shall provide the Director General proof of the existence and currency of such insurance policy whenever requested by the Director General during the term of the authority.
- c) The Apiary Authority Holder shall pay all premiums of the public liability insurance policy when they are due, comply with all terms of that policy and shall make the insurer aware of the authority, these Conditions and the indemnity given to the Director General.

4.6 Rights reserved

Conditions:

- a) The Apiary Authority Holder acknowledges and accepts that:
 - i. Without limiting the rights of the Director General, the Director General reserves the right to suspend, cancel or refuse to renew the apiary authority in accord with sections 99A (1) and 101 (3) of the CALM Act.
 - ii. The Director General may, at any time and from time to time, close or restrict access to the site, being the subject of an apiary authority, due to the Director General's management of the area containing the site, for a period of time that is determined by the Director General.
 - iii. The Apiary Authority Holder acknowledges and accepts that they do not have exclusive use of the land on which an apiary site is approved.
 - iv. The Apiary Authority Holder shall ensure that all other necessary approvals required for the are obtained and presented to the Director General if required.
 - v. DBCA reserves the right to disclose apiary authority holders' information to government agencies, mining tenements, and pastoral lessees.

4.7 No Agency

Conditions:

a) The Apiary Authority Holder acknowledges that nothing in the authority may be construed to make either the Apiary Authority Holder or the Director General or other land managers a partner, agent, employee, or joint ventures of the other.

4.8 Reporting incidents

- a) Where an incident occurs during the course of operations on CALM Act land, the Apiary Authority Holder shall report the incident to the relevant DBCA district office within 48 hours. The report shall contain information on:
 - i. any incident involving the Apiary Authority Holder and employees that results in a fatality, or injury to any person that requires medical attention from emergency services, a doctor, medical facility or hospital;
 - ii. any damage to the DBCA property caused by the Apiary Authority Holder;
 - iii. fatality or injury to fauna caused by the Apiary Authority Holder.
- b) The Apiary Authority Holder shall immediately report to the nearest DBCA office any outbreak of fire or other observed safety risk near the beekeeping operations.
- c) The Apiary Authority Holder agrees that neither the State, DBCA, nor the Director General take any responsibility or liability for the security, loss, damage or otherwise of any vehicle, machinery,

equipment or other goods or property owned by, or under the control of, the Apiary Authority Holder.

4.9 Fees and fee waivers

Invoices are issued once a year. Apiary annual site fees are invoiced annually and in advance of the site being used.

In the case of a beekeeper cancelling an apiary site, the apiary site fee is only payable until the date of cancellation.

When transferring apiary sites, the Apiary Authority Holder shall ensure all apiary site fees are paid up to date prior to the transfer being completed.

Conditions:

- a) The Apiary Authority Holder shall pay all invoices within 30 days of date of issue from DBCA.
- b) The Apiary Authority Holder shall pay a surcharge of 15 per cent as well as the invoice amount in the case the invoice has not been paid in accordance with Section 4.9 a).
- c) The Director General may approve the waiver of apiary site fees if bushfires or other nature disasters have a negative impact on flora surrounding an apiary site. see Section 3.5).
- d) The Apiary Authority Holder shall pay all outstanding apiary site fees prior to transfer of an apiary site to another beekeeper.

4.10 Transfer of apiary sites

Apiary sites may be transferred between beekeepers and can be completed through the online apiary system.

Conditions:

- a) The Apiary Authority Holder shall submit a transfer of an apiary authority through the online apiary system
- b) The Apiary Authority Holder acknowledges and accepts that DBCA reserves the right to refuse the transfer of an apiary authority.

4.11 Cancellation of apiary sites

Beekeepers may cancel apiary sites through the online apiary system.

4.12 Notice of default

Conditions:

- a) If the Apiary Authority Holder fails to comply with any of the General Conditions or any other condition of the apiary authority, the Director General may, with or without notice to the Apiary Authority Holder, require the Apiary Authority Holder to remedy such failure within a reasonable time.
- b) If the Apiary Authority Holder fails to comply with the notice within the time specified, the Director General may immediately cancel or suspend the apiary authority with right of reply.
- c) Any notice to the Apiary Authority Holder shall be in writing and may be served upon the Apiary Authority Holder by addressing it to the Apiary Authority Holder and sending it by post to, or leaving it at, the address registered with DBCA this may also be delivered electronically.

5 Operations Related

5.1 Dealings with CALM Act land

- a) The Apiary Authority Holder shall, in respect of the site:
 - i. ensure that vegetation is not damaged or disturbed without authority to do so (see Section 7.1):
 - ii. ensure that the operations do not disrupt any other persons or other authorised activities;
 - iii. except for beehive stands and water tanks, ensure that no structures are placed or erected by the Apiary Authority Holder without the approval of the relevant District Manager.
- b) The Apiary Authority Holder shall not, in respect of the site:
 - bring or allow any person to bring any animals unless prior authorisation has been obtained.
 Dogs are only permitted in designated areas;
 - ii. bring or allow any person to bring a firearm or ammunition, unless prior authorisation has been obtained from the Director General; or
 - iii. impede public access to any Crown land.

5.2 Vehicles

Conditions:

- a) An Apiary Authority Holder bringing a vehicle or vehicles onto CALM Act land, shall ensure:
 - all vehicles are clean of soil, seed, and plant matter prior to entering CALM Act land;
 - ii. vehicles remain on formed roads and existing tracks at all times;
 - iii. vehicles do not enter roads that have been closed by barriers or signs; and
 - iv. drivers of such vehicles obey all traffic and speed signs.

5.3 Directions

Conditions:

a) The Apiary Authority Holder shall comply with all verbal and written directions issued by an Authorised Officer.

5.4 Notification

- a) The Apiary Authority Holder shall contact the relevant DBCA district office prior to placing or removing beehives from an apiary site to advise and discuss:
- i. hive placement date;
- ii. hive removal date;
- iii. site number to be used;
- iv. access route to the apiary site;
- v. use of access gates to the apiary site;
- vi. whether a rare flora survey is required;
- vii. whether a clearing permit is required from the Department of Water and Environmental Regulation;
- viii. discuss dieback hygiene requirements;
- ix. signposting of the site;
- x. maintenance of water supply for hives;
- xi. permission for camping if required;
- xii. determine if there is feral animal control being conducted in the area.
- b) The Apiary Authority Holder acknowledges and accepts that the district shall maintain the right to set Conditions under which camping may be approved.
- c) Sites located in the Donnelly district require a 10-day notice prior to placing hives.
- d) The Apiary Authority Holder shall provide DBCA with on ground coordinates of the apiary site when placing hives on the approved apiary site.

- e) The Apiary Authority Holder shall only place beehives within 500 metres of the approved coordinates for the apiary site.
- f) The Apiary Authority Holder shall complete 'on site' information via the online system or complete the 'apiary site use notification' form.
- g) The Apiary Authority Holder shall complete a temporary use application through the online system when authorising another beekeeper to temporarily use a current apiary site/s.

5.5 Signage

Conditions:

- a) The Apiary Authority Holder shall place signage on all apiary sites that contains the information prescribed in Section 8.2 Hive Signage.
- b) The Apiary Authority Holder shall only use fireproof signage on apiary sites.
- c) The Apiary Authority Holder shall obtain approval from the relevant district manager prior to placing signage on an approved apiary site.

5.6 Access tracks

Conditions:

- a) The Apiary Authority Holder shall obtain permission from the relevant district manager prior to using DBCA access tracks.
- b) The Apiary Authority Holder shall not create new access tracks without prior approval from the relevant district manager.
- c) The Apiary Authority Holder acknowledges and accepts the responsibility of maintaining access tracks to an apiary site.
- d) The Apiary Authority Holder acknowledges and accepts that DBCA may decide not to maintain an access track if it is not needed for DBCA operations.

5.7 Fire management, fire breaks and bee smokers

Conditions:

- a) The Apiary Authority Holder shall not place hives on a firebreak without prior approval from the relevant district manager.
- b) The Apiary Authority Holder shall comply with Vehicle Movement Bans issued by Department of Fire and Emergency Services (DFES) https://www.dfes.wa.gov.au/ruralfarmfire/#vehicle-movement-bans
- c) During periods with a fire danger rating of "Catastrophic", "Extreme", and "Severe" the apiary authority shall:
 - i. not light bee smoker devices; and
 - ii. ensure at least one fire extinguisher in a working condition is available at each apiary site; and
 - iii. dampen the ground surrounding beehives to a distance of 3 (three) meters.

Note: The Apiary Authority Holder shall check the Bureau of Meteorology website prior to accessing an apiary site to check the fire danger ratings.

5.8 Disease risk areas, dieback and green card training

The Green Card qualification aims to ensure that beekeepers are trained in appropriate hygiene practices to prevent the spread of diseases that can degrade large areas of vegetation. The Green Card is required by beekeepers to enter and operate on land that has been identified as a Disease Risk Area (DRA). Training programs for a Green Card are run by the Dieback Working Group, contact details are listed in Section 17.

It is important that beekeepers obtain and implement hygiene procedures from the Green Card training to protect the natural vegetation resources that underpin the honey industry.

If you do not hold a Green Card and wish to apply for an apiary authority or conduct a site visitation in DRA, you will need to obtain a DRA permit for the DBCA District Office prior to accessing the location.

Obtaining written authority from the DBCA District office is a requirement of entering a DRA.

Conditions

- a) The Apiary Authority Holder shall complete the Green Card Induction Program prior to using the site.
- b) The Apiary Authority Holder shall renew the Green Card in the event it expires.
- c) The Apiary Authority Holder shall not allow another beekeeper to use this site if they do not hold a valid Green Card.
- d) The Apiary Authority Holder shall discuss with the DBCA district office what Dieback Hygiene Conditions apply to the site.
- e) The Apiary Authority Holder shall obtain written authority from the DBCA district office prior to entering the site.

5.9 Water Supply

Providing water for bees can help prevent bees from swarming to find alternative drinking water sources.

Conditions:

- a) The Apiary Authority Holder shall provide and maintain adequate water for apiary requirements at the approved apiary site.
- b) Water storage container must have an escape mechanism to enable native animals to exit the vessel.

5.10 Abandoned and Illegally Placed Hives

In the case that abandoned hives are found, DBCA will contact the relevant beekeeper with the hive brand. The beekeeper will be allowed 48 hours to remove the hives. If the hives are not removed in the specified time frame, DBCA will arrange for the hives to be removed and destroyed using a certified contractor recommended by DPIRD. The beekeeper responsible for the abandoned hives will be invoiced the full cost of removal and destruction.

If a beekeeper places hives on an apiary site for which they do not hold the authority, and if the beekeeper does not have authority from that Apiary Authority Holder to use the site, the hives will be removed in the same method as above.

5.11 Clean Up

- a) The Apiary Authority Holder shall remove all rubbish, disused beehives, used beekeeping equipment and all other materials when leaving the site.
- b) The Apiary Authority Holder shall maintain and leave an apiary site in a neat and tidy condition at all times.
- c) The Apiary Authority Holder shall ensure that they do not pollute or litter CALM Act land and other Crown Land, this includes but is not limited to oil, fuel, rubbish, chemicals, and detergents.

6 Apiary site assessment

Apiary sites are assessed against criteria set out in DBCA corporate guidelines and reviewed in consultation with BICWA when necessary.

6.1 Assessment Criteria

DBCA conducts an assessment of any application for an apiary site to determine if the site is suitable and if impacts on the values of the land are acceptable. The location of a site is assessed in relation to access and proximity to and impact on:

- Land tenure (CALM Act land, certain Crown land);
- proximity to other beekeeper apiary sites (minimum 3 kilometres)
- proximity to recreation sites (500m distance);
- proximity to trails (including walk, bike and horse) (200m distance);
- residential dwellings (500m);
- rivers and streams (200m distance);
- · threatened and priority flora;
- threatened and priority fauna; and threatened ecological habitats;
- proximity to private property assets and public locations (500m distance);
- Disease Risk Areas (DRAs) as well as:
- accessibility (please note, it is the beekeeper's responsibility to check that there are suitable and stable tracks to the apiary site)
- native vegetation clearing
- Land tenure

6.2 Separation Distances

An apiary site will not be approved if it is within **3 kilometres** of another beekeeper's apiary site. There is no minimum separation distance for apiary sites held by the same beekeeper.

Apiary sites issued prior to 31 January 2012 were approved with a separation distance of 2.7 kilometres between apiary sites. In the case that one of these sites is relocated, the new site location will require the minimum 3 kilometre separation distance from other beekeeper apiary sites.

An apiary site will not be approved if it is located within **200 metres** of trails, this includes walk, bike and horse trails.

An apiary site will not be approved if it is located within 200 metres of an Aboriginal cultural site.

An apiary site will not be approved if it is located within **500 metres** of a private property and public locations including but not limited to: recreation sites, campgrounds, picnic areas, tourist attractions.

Beehives must be placed within **500 metres** of the approved apiary site coordinates. see conditions 5.4 d and e.

7 Clearing Vegetation – Department of Water and Environmental Regulation (DWER)

7.1 Clearing Permits

Beekeepers must obtain a clearing permit from the Department of Water and Environmental Regulation (DWER) prior to clearing any native vegetation. Further information on clearing permits can be found on the DWER website, contact details are listed in Section 17.

Conditions:

- The Apiary Authority Holder shall place hives on an approved apiary site in existing clearings where possible.
- b) The Apiary Authority Holder shall obtain a clearing permit from DWER prior to clearing any native vegetation.
- c) The Apiary Authority Holder shall contact the relevant district prior to clearing any vegetation.
- d) If required, the Apiary Authority Holder shall present a valid clearing permit to the relevant DBCA district office when directed.

8 Department of Primary Industries and Regional Development

8.1 Beekeeper Registration

In accordance with the Biosecurity and Agriculture Management (Identification and Movement of Stock and Apiaries) Regulations 2013 (BAM Regulations), beekeepers are required to be registered with DPIRD as a beekeeper and have hives labelled with the beekeeper hive brand.

8.2 Hive Signage

The BAM Regulations require beekeepers to place signage on hives that clearly shows, with letters of 50 mm in height so they are easily read, the following:

- a) the full name;
- b) the telephone number;
- c) the registered identifier for hives; and
- d) the street address of the place of residence or business, of the beekeeper.

9 Apiary authorities within Public Drinking Water Supply Areas (PDWSAs)

Public Drinking Water Supply Areas (PDWSAs) are surface water catchments and groundwater areas that provide drinking water to cities, towns, and communities throughout the state. PDWSAs are proclaimed under the *Metropolitan Water Supply, Sewerage, and Drainage Act 1909* or the *Country Areas Water Supply Act 1947*.

Apiary sites located within PDWSAs are subject to the DWER Water quality protection note no. 25. Maps for PDWSAs are available on the DWER website, contact details are listed in Section 17.

10 Apiary authorities within Pastoral Leases

10.1 Applying for an apiary site on a pastoral lease

A pastoral lease is an agreement under which an area of Crown land is held on condition that it is used for livestock. Apiary sites may be approved once beekeepers have provided DBCA with written approval from the pastoral lessee using the form "Proposal to Place Beehives on a Pastoral Lease".

The form "proposal to place hives on a pastoral lease" can be found on the DBCA website https://www.dpaw.wa.gov.au/images/documents/plants-

<u>animals/animals/proposal to place beehives on a pastoral lease.pdf.</u> Please upload the completed form in the online apiary system, see Section 17 for contact details.

10.2 Pastoral lessee contact details

Contact details for pastoral lessees may be available from the local shire, or by searching for the pastoral lessee or pastoral station online.

- a) The Apiary Authority Holder shall contact the pastoral lessee two weeks prior to placing hives on an approved apiary site.
- b) The Apiary Authority Holder shall contact the pastoral lessee two days prior to travelling to pastoral lease land to discuss:
 - i. date of placing hives;
 - ii. date of removing hives;
 - iii. the people travelling to site;
 - iv. the approved access route to the apiary site;
 - v. maintenance of water supply for the apiary site; and
 - vi. permission for camping if required.
- c) The Apiary Authority Holder acknowledges and accepts that the pastoral lessee shall maintain the right to set Conditions under which camping on the pastoral lease land may approved.
- d) The Apiary Authority Holder shall leave all gates on pastoral lease land the way they are found, i.e. open or closed.
- e) The Apiary Authority Holder is aware and acknowledges the pastoral lessee has on site control of location for placement of hives on pastoral lease land.
- f) The Apiary Authority Holder shall not cause damage to pastoral lease land, pastoral lessee equipment and/or pastoral lessee machinery.
- g) The Apiary Authority Holder shall rectify or reimburse the pastoral lessee as agreed to by the pastoral lessee for any damage caused by the Apiary Authority Holder to pastoral lease land, pastoral lessee equipment and/or pastoral lessee machinery.

11 Apiary authorities within Mining or Petroleum Titles

In accordance with Part VIII of the CALM Regulations, DBCA is able to issue apiary permits on Crown land held as mining tenements under the *Mining Act 1978*, subject to the mining rights of the holders.

The Department of Mines, Industry Regulation and Safety (DMIRS) can provide beekeepers with contact details for mining companies, see Section 17 for the DMIR contact details.

Conditions

- a) The Apiary Authority Holder shall obtain written permission from the relevant mining or petroleum company prior to accessing the apiary site listed on the authority.
- b) The Apiary Authority Holder shall inform the mining or petroleum company of expected hive placement and removal dates.
- c) The Apiary Authority Holder shall follow all instructions given to them by the mining or petroleum company.
- d) The Apiary Authority Holder is aware and acknowledges that the mining or petroleum company may restrict the use and or access of the apiary site for a period of time.

12 State Barrier Fence

The State Barrier fence was built to minimise the impact of invasive species on the State's agricultural industries. The fence is 1170 kilometres long and runs from the Zuytdorp cliffs north of Kalbarri to Jerdacuttup east of Ravensthorpe. Beekeepers are required to obtain approval to travel along the State Barrier Fence from the Department of Primary Industries and Regional Development (DPIRD).

Further information on the state barrier fence can be obtained from DPIRD, contact details are listed in Section 17.

- a) The Apiary Authority Holder shall obtain permission from the Department of Primary Industries and Regional Development Fence Manager to obtain a permit prior to travelling along the State Barrier Fence for the purpose of accessing an approved apiary site.
- b) The Apiary Authority Holder accepts and acknowledges that DPIRD reserves the right to refuse an application for a permit, or suspend a permit referred to in condition 12 a).

13 Apiary authorities on land leased to the Department of Defence

Apiary sites located on land that is leased to the Department of Defence will require prior approval from the Department of Defence. This approval must be submitted with the apiary site application to DBCA.

Conditions

- a) The Apiary Authority Holder shall not access a site on land leased by Department of Defence without written permission from the Department of Defence.
- b) The Apiary Authority Holder shall contact the Department of Defence of expected hive placement and removal dates.
- c) The Apiary Authority Holder shall follow all instructions given to them by the Department of Defence.
- d) The Apiary Authority Holder acknowledges and accepts that the Department of Defence may restrict the use of the approved authority.
- e) The Apiary Authority Holder shall abide by all additional Conditions endorsed by Department of Defence.

14 Weeds

The Department of Primary Industries and Regional Development (DPIRD) regulates weeds under the *Biosecurity and Agriculture Management Act 2007*. DPIRD provides a weed identification service and information on weed control on the DPIRD website, see contact details in Section 17.

Conditions

a) The Apiary Authority Holder should ensure all vehicles and equipment are cleaned and are not carrying soil and plant matter before entering CALM Act land and prior to leaving a site.

15 Cane Toads

Cane toads first crossed the Northern Territory border into WA's Kimberley region in 2009 and continue to move westward at approximately 50km per year. Due to their significant impact on native predators and ability to adapt to the Australian landscape, the Government of WA has developed a strategy for managing the pest species, which can be found on the DBCA website, see Section 17.

Beekeepers should check vehicles and equipment for cane toads when travelling in the Kimberley Region to prevent the spread of the invasive species.

16 Camping

As beekeepers move hives at night and due to a duty of care, a beekeeper may sleep in his/her vehicle, swag or tent (one night per load) on the site subject to these Conditions. Camping on any sites longer than one night, per load, will require the approval of the DBCA district office. If the site is located on other Crown land not managed by DBCA, then the beekeeper will require the relevant land manager's approval. If using a designated camping area nearby, approval to camp is not required. However, beekeeping operations must not be undertaken at such camping areas and camping fees will apply.

- a) The Apiary Authority Holder may camp on a site within CALM Act land for one night only, excluding nature reserves.
- b) The Apiary Authority Holder shall obtain written authority from the relevant District Manager or the other appropriate land manager to camp overnight on any site for more than one night while the beekeeper is working the hives.
- c) The Apiary Authority Holder acknowledges and accepts that the district maintains the right to set conditions under which camping may be approved.
- d) The Apiary Authority Holder shall not camp in any nature reserves (except Beekeepers Nature Reserve and Southern Beekeepers Nature Reserve) unless he/she obtains prior consent from the relevant District Manager.
- e) The Apiary Authority Holder shall not light or cause to be lighted fires outside of fireplaces provided in designated camping areas. Fires outside of fireplaces are not permitted. Campfires, barbecues, and portable stoves shall not be lit where flora and forest produce are in danger of being burnt or injured or during prohibited burning times when the fire danger is 'Very High' or 'Extreme' or Catastrophic'.
- f) The Apiary Authority Holder shall comply with all local authority fire bans, local authority fire restrictions and any direction from the relevant District Manager.
- g) The Apiary Authority Holder shall not use soaps or detergents in or allow soaps or detergents to run into any natural waterways.

17 Contacts

Bee Industry Council of Western Australia (BICWA)

Website: www.bicwa.com.au/

Bureau of Meteorology

Website: www.bom.gov.au/weather-services/fire-weather-centre/fire-weather-services/index.shtml

Department of Mines, Industry Regulation and Safety (DMIRS)

Website: www.dmp.wa.gov.au/

Department of Primary Industries and Regional Development (DPIRD)

Beekeeper Registration

Website: www.agric.wa.gov.au/plant-biosecurity/becoming-beekeeper-western-australia

Department of Defence

Website: https://www1.defence.gov.au/

State Barrier Fence

Website: www.agric.wa.gov.au/invasive-species/state-barrier-fence-overview

Weeds

Website: www.agric.wa.gov.au

Department of Water and Environmental Regulation (DWER)

Website: water.wa.gov.au/home

Public drinking water supply area maps: water.wa.gov.au/maps-and-data/maps/perth-groundwater-

<u>atlas</u>

Clearing Permits

Website: www.der.wa.gov.au/our-work/clearing-permits/46-clearing-permit-application-forms

Water Corporation

Website: www.watercorporation.com.au

Dieback Working Group Incorporated

Green Card Training

Website: www.dwg.org.au/green-card-training/

State Law Publisher

Website: www.legislation.wa.gov.au/legislation/statutes.nsf/main mrtitle 1260 homepage.html

Department of Biodiversity, Conservation and Attractions

Parks and Visitor Services

Tourism and Concessions Branch Commercial Business Unit

Address: 17 Dick Perry Avenue, Kensington

Phone: (08) 9219 9978

Email: apiary@dbca.wa.gov.au

Beekeeping

Website: www.dpaw.wa.gov.au/plants-and-animals/animals/beekeeping-on-crown-land-in-western-

australia

Cane Toads

Website: www.dpaw.wa.gov.au/management/pests-diseases/cane-toads.

Regional and Fire Management Services

Address: 17 Dick Perry Avenue, Kensington

Phone: (08) 9219 9000

DBCA Region and District Offices

| Kimberley Region | East Kimberley District (Kununurra) |
|------------------|--|
| | Address: Lot 248 Ivanhoe Road, Kununurra |
| | Post: PO Box 942 Kununurra, WA 6743 |
| | Phone: (08) 9168 4200 |
| | Email: kununurra@dbca.wa.gov.au |
| | West Kimberley District (Broome) |
| | Address: 111 Herbert Street, Broome |
| | Post: PO Box 65, Broome, WA 6725 |
| | Phone: (08) 9195 5500 |
| | Email: broome@dbca.wa.gov.au |
| Pilbara Region | Pilbara Region |
| | Address: Lot 3 Anderson Road, Karratha Industrial Estate |
| | Post: PO Box 835 Karratha WA 6714 |
| | Phone: (08) 9182 2000 |
| | Email: karratha.admin@dbca.wa.gov.au |

| | Exmouth District |
|-------------------------------|--|
| | Address: 20 Nimitz Street, Exmouth |
| | Post: PO Box 201 Exmouth WA 6707 |
| | Phone: (08) 9947 8000 |
| | Email: exmouth@dbca.wa.gov.au |
| Midwest Design | |
| Midwest Region | Murchison Region Murchison district Address: 201 Foreshore Drive Geraldton |
| | |
| | Post: Box 72, Geraldton WA 6531 |
| | Phone: (08) 9964 0901 |
| | Email: geraldtonrecords@dbca.wa.gov.au |
| | Turquoise Coast District (Moora) |
| | Address Lot 67 Bashford St, Jurien Bay |
| | Post: PO Box 638, Jurien Bay WA 6516 |
| | Phone: (08) 9688 6000 |
| | Email: jurien@dbca.wa.gov.au |
| Goldfields Region | Goldfields Region |
| | Address: 32 Brookman Street, Kalgoorlie WA 6430 |
| | Post: PO Box 10173, Kalgoorlie WA 6433 |
| | Phone: (08) 9080 5555 |
| | Email: goldfields-region@dbca.wa.gov.au |
| Wheatbelt Region | Wheatbelt Region |
| | Address: 7 Wald Street, Narrogin WA 6312 |
| | Post: PO Box 100, Narrogin WA 6312 |
| | |
| | Phone: (08) 9881 9200 |
| | Phone: (08) 9881 9200 Email: narrogin@dbca.wa.gov.au |
| Swan Region | |
| Swan Region | Email: narrogin@dbca.wa.gov.au |
| Swan Region | Email: narrogin@dbca.wa.gov.au Swan Coastal District |
| Swan Region | Email: narrogin@dbca.wa.gov.au Swan Coastal District Address: 5 Dundebar Road, Wanneroo |
| Swan Region | Email: narrogin@dbca.wa.gov.au Swan Coastal District Address: 5 Dundebar Road, Wanneroo Post: PO Box 459, Wanneroo WA 6946 |
| Swan Region | Email: narrogin@dbca.wa.gov.au Swan Coastal District Address: 5 Dundebar Road, Wanneroo Post: PO Box 459, Wanneroo WA 6946 Phone: (08) 9303 7700 |
| Swan Region | Email: narrogin@dbca.wa.gov.au Swan Coastal District Address: 5 Dundebar Road, Wanneroo Post: PO Box 459, Wanneroo WA 6946 Phone: (08) 9303 7700 Email: wanneroo.admin@dbca.wa.gov.au |
| Swan Region | Email: narrogin@dbca.wa.gov.au Swan Coastal District Address: 5 Dundebar Road, Wanneroo Post: PO Box 459, Wanneroo WA 6946 Phone: (08) 9303 7700 Email: wanneroo.admin@dbca.wa.gov.au Perth Hills District |
| Swan Region | Swan Coastal District Address: 5 Dundebar Road, Wanneroo Post: PO Box 459, Wanneroo WA 6946 Phone: (08) 9303 7700 Email: wanneroo.admin@dbca.wa.gov.au Perth Hills District Address: 275 Allen Road, Mundaring WA 6073 |
| Swan Region Southwest Region | Email: narrogin@dbca.wa.gov.au Swan Coastal District Address: 5 Dundebar Road, Wanneroo Post: PO Box 459, Wanneroo WA 6946 Phone: (08) 9303 7700 Email: wanneroo.admin@dbca.wa.gov.au Perth Hills District Address: 275 Allen Road, Mundaring WA 6073 Phone: (08) 9290 6100 |
| | Email: narrogin@dbca.wa.gov.au Swan Coastal District Address: 5 Dundebar Road, Wanneroo Post: PO Box 459, Wanneroo WA 6946 Phone: (08) 9303 7700 Email: wanneroo.admin@dbca.wa.gov.au Perth Hills District Address: 275 Allen Road, Mundaring WA 6073 Phone: (08) 9290 6100 Email: perthhills@dbca.wa.gov.au |
| | Swan Coastal District Address: 5 Dundebar Road, Wanneroo Post: PO Box 459, Wanneroo WA 6946 Phone: (08) 9303 7700 Email: wanneroo.admin@dbca.wa.gov.au Perth Hills District Address: 275 Allen Road, Mundaring WA 6073 Phone: (08) 9290 6100 Email: perthhills@dbca.wa.gov.au South West Region Address: Corner Dodson Road and South West Highway, Bunbury |
| | Swan Coastal District Address: 5 Dundebar Road, Wanneroo Post: PO Box 459, Wanneroo WA 6946 Phone: (08) 9303 7700 Email: wanneroo.admin@dbca.wa.gov.au Perth Hills District Address: 275 Allen Road, Mundaring WA 6073 Phone: (08) 9290 6100 Email: perthhills@dbca.wa.gov.au South West Region Address: Corner Dodson Road and South West Highway, Bunbury Post: PO Box 1693, Bunbury WA 6231 |
| | Swan Coastal District Address: 5 Dundebar Road, Wanneroo Post: PO Box 459, Wanneroo WA 6946 Phone: (08) 9303 7700 Email: wanneroo.admin@dbca.wa.gov.au Perth Hills District Address: 275 Allen Road, Mundaring WA 6073 Phone: (08) 9290 6100 Email: perthhills@dbca.wa.gov.au South West Region Address: Corner Dodson Road and South West Highway, Bunbury |

| | Wellington District |
|--------------------|---|
| | Address: 147 Wittenoom Street, Collie WA |
| | Phone: (08) 9735 1988 |
| | Blackwood District |
| | Address: 14 Queen Street, Busselton WA 6280 |
| | Phone: (08) 9752 5555 |
| | Email: blackwood@dbca.wa.gov.au |
| Warren Region | Warren Region |
| | Address: Brain Street, Manjimup |
| | Post: Locked Bag 2 Manjimup WA 6258 |
| | Phone: (08) 9771 7988 |
| | Email: warren.admin@dbca.wa.gov.au |
| | Donnelly District |
| | Address: Kennedy Street, Pemberton |
| | Post: PO Box 20 Pemberton WA 6260 |
| | Phone: (08) 9776 1207 |
| | Email: donnellyd@dbca.wa.gov.au |
| | Frankland District |
| | Address: South Coast Highway, Walpole WA 6398 |
| | Phone: (08) 9840 0400 |
| | Email: frankland.district@dbca.wa.gov.au |
| South Coast Region | South Coast Region |
| | South Coast Region/Albany District |
| | Address: 120 Albany Highway, Albany WA 6330 |
| | Phone: (08) 9842 4500 |
| | Email: albany@dbca.wa.gov.au |
| | Esperance District |
| | Address: 92 Dempster Street, Esperance |
| | Post: PO Box 234, Esperance WA 6450 |
| | Phone: (08) 9083 2100 |
| | Email: Esperance admin@dbca.wa.gov.au |
| | |