



Department of **Biodiversity,
Conservation and Attractions**

COMPLAINT LODGEMENT FORM

Post, Visit or Contact: your local metropolitan or country office

Your Contact Details

First Name: _____

Email: _____

Contact Number: _____

Are you under 18 years of age? ☐ Yes ☐ No

If yes, please specify age group: ☐ 0-5 years ☐ 6-11 years ☐ 12-17 years

Please tick "Guardian" and enter contact details of a legal guardian or person acting on your behalf (if applicable).

☐ Guardian

Guardian Details

Name: _____

Email: _____

Phone: _____

Address: _____

Collection of Personal Information

The Department of Biodiversity, Conservation and Attractions (DBCA) collects this personal information in order to respond to your complaint.

If you choose not to provide your contact details, please understand that we will not be able to provide a response to you.

For further details on how DBCA manage your personal information, you can read our [Privacy Policy](#). If you have any questions about how your personal information will be handled, or if you would like to access your personal information, please contact DBCA at privacy@dbca.wa.gov.au

Description of Complaint

Type of Complaint:

- | | | |
|--|--|----------------------------------|
| ☐ Customer Service or Process | ☐ DBCA Officer or Volunteer | ☐ Privacy |
| ☐ Infrastructure | ☐ Fire Management | ☐ Other |

Date of Incident: _____

Place of Occurrence: _____

Complaint Description:

Attachments

Please feel free to attach further details to this complaint lodgement form.

Appeal Against Previous DBCA Decision

Are you appealing against a previous complaint outcome? If yes, please provide details (if known).

Previous Complaint Details:

Complaint Number: _____

DBCA Officer: _____

Previous Complaint Date: _____

Previous Complaint Outcome:
